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**Standard Line Extension Policy**

**Section V**

**ELECTRIC SERVICE EXTENSION POLICY**

The standard line extension policy applies to line extensions serving all rate classes excluding services covered by the Coal Bed Methane Line Extension Policy. In order to accommodate an effective transition from the old line extension policy, customers who applied for service but had not yet taken service under the terms of the old policy may choose to take service under this line extension policy.

**TEMPORARY SERVICE**

When service is requested to a point of delivery that will require the installation of any facility that will serve a load of a temporary nature or a load where continued use for a period of one year cannot be assured, the customer requesting the service will be required to pay the Corporation for the estimated cost to install and remove the facilities plus the cost of unsalvageable materials.

**PERMANENT SERVICE**

- I. (A) Permanent service shall include service to loads where continued use can be assured with contracts for service for a term of not less than one (1) year.
  - a. For tariff schedules A (Residential only), TOD, and GS when a new service is installed the Corporation will offer \$1,500 standard offering. This standard offering does not apply to seasonal usage. This standard offering is the portion of the extension that the Corporation may provide, or allow, without cost to the applicant. The remaining costs of installation and any associated line sharing shall be paid by the customer as aid to construction pursuant to the terms within this policy. All distribution transformer and metering equipment shall be furnished by the Corporation at no charge to the customer.
  - b. For tariff schedules A (Seasonal usage only), I and LP, when a new permanent service is installed, the customer shall pay for one hundred percent (100%) of the cost of installation and any associated line sharing as aid to construction pursuant to the terms within this policy.
- (B) For tariff schedules A, TOD, GS, I, and LP, when a new service requires only transformer and metering equipment, the customer shall sign a contract for service for a term of not less than one (1) year.
- II. (A) The cost of installation paid by the customer shall be in the form of an advance payment for the total estimated project costs, defined as the sum of the engineers

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Issued by

Michael E. Easley, Chief Executive Officer  
PUBLIC SERVICE COMMISSION

APPROVED

JAN 10 2008

Issued: June 9, 2005

EFFECTIVE:

DOCKET NO: 10014-0099-CR-07  
STATE OF WYOMING

Effective: January 10, 2008

Dkt. No. 10014-CT-05-81

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estimate plus a 10% contingency, made to the Corporation prior to the start of the project or by monthly payments pursuant to the terms of a Standard Line Extension Agreement after completion of construction.

- (B) A Standard Line Extension Agreement shall be signed for all line extensions financed under the Corporation's Standard Line Extension Policy per a standard amortization schedule. Line extensions with a total estimated project cost of less than or equal to \$3,000 shall be financed for a maximum term of 36 months. Line extensions with a total estimated project cost of less than or equal to \$6,000 but greater than \$3,000 shall be financed for a maximum term of 60 months. Line extensions with a total estimated project cost of less than or equal to \$10,000 but greater than \$6,000 shall be financed for a maximum term of 84 months. Line extensions with a total estimated project cost of less than or equal to \$50,000 but greater than \$10,000 shall be financed for a maximum term of 120 months. Customer's using the 120 month term financing shall provide a security interest to the Corporation in the property for which the service is being provided. The security interest will be released upon satisfaction of the terms of the Standard Line Extension Agreement. Line extensions that exceed \$50,000 will be addressed per Paragraph III (B). Customers may use a combination of advance payment and execution of the Standard Line Extension Agreement to manage payment amounts and term.
- (C) The interest rate used to calculate payments under the Standard Line Extension Agreement shall be fixed for the entire contract period. This interest rate is set at the time costs are calculated on the service agreement and is 1.5% above the effective interest rate. The effective interest rate is updated monthly and is the rate in effect for the equivalent term treasury as published by RUS. Nothing in Paragraphs II (A and B) above shall prohibit the customer from paying in advance any remaining cost of installation during the term of the contract. Such payments shall not relieve the customer from other obligations incurred under the terms of the contract for service.
- (D) For tariff schedule LPT (Large Power Transmission Level), when a new service is installed, the customer shall advance to the Corporation prior to construction the total estimated installation costs. Upon completion of the project and final cost analysis is completed, any necessary adjustments required to "true-up" the estimated to actual costs will be identified and corrected.

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Issued by  
Michael E. Easley, Chief Executive Officer

Issued: June 9, 2005

Effective: July 11, 2005

PUBLIC SERVICE COMMISSION  
**APPROVED**  
EFFECTIVE: \_\_\_\_\_  
DOCKET NO. \_\_\_\_\_  
STATE OF WYOMING

Dkt. No. \_\_\_\_\_



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- d. Ownership of facilities will transfer upon the customer providing a release of lien for materials and labor, a completed bill of sale as provided by the Corporation, an easement in a form that is acceptable to the Corporation, and acceptance and energization of the line extension.
- e. Work is performed by contractors on the Corporation's Qualified Bidder's List

**SUBDIVISIONS**

Established, platted subdivisions (other than mobile home courts) located within the service area of the Corporation, will be served under the following conditions:

- 1) One hundred percent (100%) of the cost of all primary feeders, sectionalizing pedestals, transformer pads and secondary lines to the lot line of each lot shall be subject to a non-refundable advance from the developer. Funds for the installation of the facilities shall be advanced to the Corporation before the commencement of construction.
- 2) The platted subdivision will identify the easement corridors of sufficient width that allow for power line extension to each lot identified as a lot subject to future electrical service.
- 3) Prior to construction of electric facilities, the developer shall notify the Corporation, in writing, that the areas, where electric facilities are to be installed, are at final grade. Any subsequent change in grades that require a change in the electric facilities will result in a charge to the developer for such changes in facilities.
- 4) All primary feeders and transformer pads will usually be installed at one time, however, this construction may be in segments by mutual agreement between the developer and the Corporation.
- 5) All facilities will be installed by the Corporation or by Corporation contractors.
- 6) If a joint trench use agreement is required, the developer will prepay all additional charges estimated that will be incurred by the Corporation as it pertains to a modified installation process and or all coordination with other utilities.

**MOBILE HOME COURTS**

Mobile home courts established within the service area of the Corporation shall be served under the following conditions:

- 1) Service to permanent dwelling mobile home courts will be supplied to pre-established

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Issued by  
Michael E. Easley, Chief Executive Officer

Issued: June 9, 2005

Effective: July 11, 2005

PUBLIC SERVICE COMMISSION  
APPROVED

Dkt. No. \_\_\_\_\_

EFFECTIVE: \_\_\_\_\_

DOCKET NO. 2005-001  
STATE OF WYOMING

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- 2) metering points, one meter per mobile home space.
- 3) The cost of all installations shall be at the expense of the court owner and includes the installed cost of all wire, meter boxes and associated facilities.
- 3) All meters will be supplied by the Corporation and shall be installed and removed only by Corporation personnel. All wiring from the metering point to the mobile home shall be the responsibility of the court owner or mobile home owner.
- 4) Individual meters are subject to the Corporation's individual service contracts.
- 5) The Corporation shall not provide mastered meter service to mobile home courts when such installation will be used for resale of electric service to tenants.
- 6) The court owner shall advance one hundred percent (100%) of the construction funds before facilities are installed by the Corporation or Corporation contractors.
- 7) All facilities installed by the Corporation remain the property of the Corporation, including the right to maintain and alter as necessary.
- 8) Before construction of electric facilities, the court owner shall notify the Corporation, in writing, that areas where electric facilities are to be installed are at final grade. Any subsequent change in grades that require a change in electric facilities will result in a charge to the court for such changes in facilities.
- 9) If a joint trench use agreement is required, the developer will prepay all additional charges estimated that will be incurred by the Corporation as it pertains to a modified installation process and or all coordination with other utilities.

**GUARANTEES AND/OR CONTRIBUTION SHARING**

Any new applicant for service that requires an extension from facilities for which others have made guarantees or contributions will, during the first ten (10) year period following the construction of the initial facilities, share in the total contributions in a manner similar to what would have been required of them if they had been served at the time of the initial construction. The others served by the initial extension will have their remaining contract balances reduced or will be refunded by proportional amounts, and in no case will an existing customer be required to increase guarantees or contributions. Guarantees or contributions sharing will no longer be made once the existing customers contribution has been reduced or refunded to ten (10%) percent of the original total contribution. Customer built power line extensions will be valued for purposes of line equalization at the Corporation's average replacement value established by the Corporation.

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Issued by  
Michael E. Easley, Chief Executive Officer

Issued: June 9, 2005

Effective: July 11, 2005

PUBLIC SERVICE COMMISSION  
APPROVED  
EFFECTIVE: \_\_\_\_\_  
DOCKET NO. 105-09-0001  
STATE OF WYOMING

Dkt. No. \_\_\_\_\_